

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Final Private Sponsor Travel Certification Form and Final Itinerary

Description/Title of Attached Forms: _____

To submit the Final Private Sponsor Travel Certification Form and Final Itinerary

(Date)

(Signature of Traveler)

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Hillsdale College
2. Description of the trip: The retreat brings together professionals in the DC area for a unique opportunity to examine the principles of the American Founding and their application to const. policy.
3. Dates of travel: September 21 - 24, 2017
4. Place of travel: Hillsdale College, Hillsdale, Michigan
5. Name and title of Senate invitees: Document Attached
6. I certify that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR-
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND-
 - ☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND-
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

—OR—

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

—OR—

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Hillsdale College's staff and faculty alone have organized and will conduct the programming of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

As an extension of the teaching mission of the college, this retreat seeks to bring together a group of professionals for an opportunity to examine the principles of the American Founding and their application to constitutional policy.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the fifth sponsored constitutional retreat.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Hillsdale College is an accredited institution of higher learning in Hillsdale, MI.

Hillsdale hosts public lectures, publishes scholarly works, and hosts a variety of academic seminars and retreats.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$600.00	\$273.00	\$150.00	N/A
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged or organized without regard to congressional participation. The costs outlined in this paperwork are provided to all participants of the retreat not just congressional staff.

18. Reason for selecting the location of the event or trip

The main campus is selected as the location due to it being owned and operated by the college.

19. Name and location of hotel or other lodging facility:

Dow Center - Hillsdale College - 33 East College Street, Hillsdale, MI 49242

20. Reason(s) for selecting hotel or other lodging facility:

Hillsdale College owns the facility.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The lodging is at government per diem. The meals are slightly below government per diem.

Estimated Costs: Lodging - \$91.00 per night

Meals: Breakfast (\$10.00), Lunch (\$13.00), Dinner (\$28.00)

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Hillsdale College will provide car/van shuttle service and coach class airline transportation.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: _____

Name and Title: Ashlea Frazier, Director of Programs

Name of Organization: Hillsdale College

Address: 33 East College Street, Hillsdale, MI 49242

Telephone Number: 202-600-7325

Fax Number: 517-437-3923

E-mail Address: afrazier@hillsdale.edu

ABOUT THE RETREAT

The Constitution Retreat is a fully funded educational program that runs from Thursday, September 21, to Sunday, September 24, 2017. Travel expenses will be paid for participants. Lodging and meals will also be provided. The program will feature two full days of led sessions and ample free time set aside for participants to engage in informal discussion, reading, and to enjoy Hillsdale's campus and surrounding area.



ABOUT HILLSDALE COLLEGE

Hillsdale College, founded in south-central Michigan in 1844, is nationally known for its maintenance of a classical core curriculum and for its principled refusal to accept federal or state taxpayer subsidies. It also conducts a large outreach in support of civil and religious liberty, including *Inprimis*, a monthly speech digest with a circulation of over 3.4 million, and the Allan P. Kirby, Jr. Center for Constitutional Studies and Citizenship in Washington, D.C.



HILLSDALE COLLEGE

FOUNDED 1844 • DEDICATED LIBERTY EDUCATION

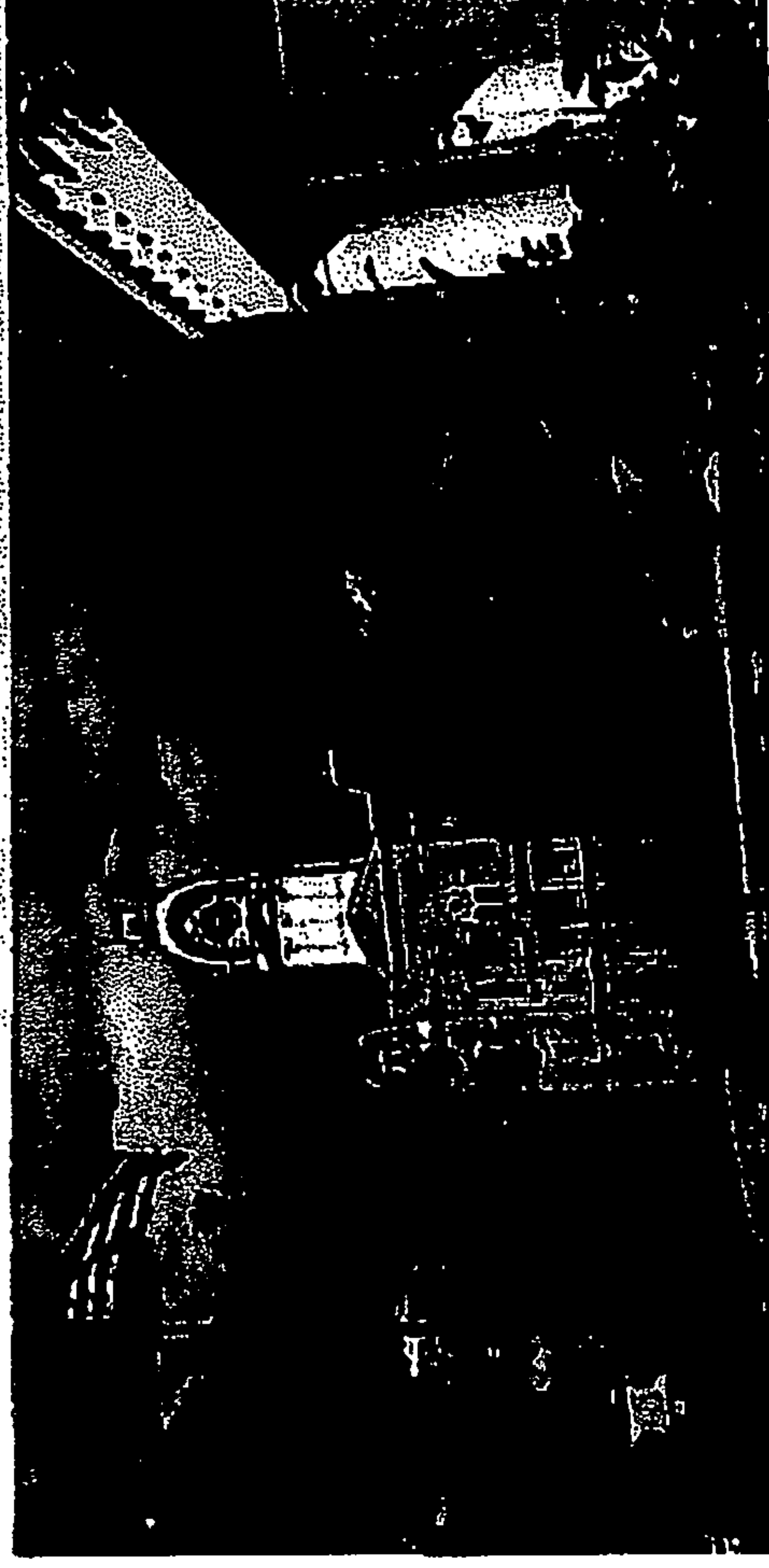
20 East College Street
Hillsdale, Michigan 49124

HILLSDALE.EDU | (517) 437-7744

HILLSDALE COLLEGE CONSTITUTION RETREAT

An educational program on the political thought
and policy of America's Founders

SEPTEMBER 21–24, 2017
HILLSDALE COLLEGE | HILLSDALE, MICHIGAN



Senate Retreat Invitation List

First Name	Last Name	Office	Position	Reason for Attendance
Armstrong	Chris	Senate Finance Committee	Deputy Chief Oversight Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Arnall	Adrian	Senate Commerce, Science and Transportation Committee	Deputy Staff Director	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Bale	Wendy	Senate Republican Steering Committee	Aide	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Bergerhart	Nathan	Sen. Lisa Murkowski	Deputy Chief of Staff	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Blanch	David	Senate Caucus on International Narcotics Control	Professional Staff Member	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Bobbuc	Brian	Sen. Tom Cotton	Aide	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Brandt	Daniel	Sen. Pat Toomey	Chief of Staff	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Carpene	Alvanden	Senate Republican Policy Committee	Health Policy Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Churton	Sierre	Sen. Ted Cruz	Legislative Director	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Conlin	Chris	Sen. Chuck Grassley	Tax Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Duon	Brendan	Senate Republican Majority Leader	Tax and Economic Adviser	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Farr	Muzelle	Sen. Cory Gardner	Chief of Staff	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Fortier	Erlynn	Senate Judiciary Committee	Chief Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Gillett	Chris	Sen. Bill Cassidy	Legislative Director	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Groves	Scott	Sen. Mike Lee	Communications Adviser	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Holmes	Stephanie	Sen. James Lankford	Military Legislative Assistant	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Huckle	Dave	Sen. John Cornyn	Military Legislative Assistant/Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Huron	Christopher	Senate Homeland Security and Environmental Affairs Committee	Staff Director	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Jahner	Rob	Senate Judiciary Committee, Border Security and Immigration Subcommittee	Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
McNeill	Greg	Senate Homeland Security and Governmental Affairs Committee, Federal Spending Oversight and Emergency Management Subcommittee	Deputy Director for Oversight	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Moore	Eric	Sen. John Hickenlooper	Director of Constituent Services	The individual's professional competencies and work focus corresponds to the educational purposes of this program
McKone	Robert	Sen. Mike Lee	Legislative Assistant	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Morris	Chandler	Sen. Jeff Flake	Chief of Staff	The individual's professional competencies and work focus corresponds to the educational purposes of this program
McIntosh	Sam	Sen. Rob Portman	Legislative Assistant	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Meyers	Mich	Sen. Lindsey Graham	Senior Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Neely	Amanda	Senate Homeland Security and Governmental Affairs Committee, Permanent Subcommittee on Investigations	Deputy Chief Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Neuman	Bryan	Sen. Ted Cruz	Chief Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Rebudi	Philip	Sen. Mike Lee	Policy Adviser	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Rice	James	Sen. Chuck Grassley	Legislative Assistant	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Seitz	Blake	Sen. Mike Lee	Speechwriter	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Simon	Armen	Sen. Ben Sasse	Legislative Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program
Sligh	Marsha	Sen. Dan Sullivan	Chief Counsel	The individual's professional competencies and work focus corresponds to the educational purposes of this program



HILLSDALE COLLEGE
Preserving the Liberal Arts Tradition Since 1864

**Hillsdale College Constitution Retreat
Hillsdale College, Hillsdale, MI**

Thursday, September 21

4:55 p.m. – (5414) American Arrival at Detroit Airport
4:28 p.m. – (98) Delta

2 7:00 – 9:00 p.m. **Opening Dinner at Broadlawn – Constitutional Governance.** The retreat will start with a general discussion on the state of the rule of law and constitutional government in the United States.

Friday, September 22

8:00 a.m. **Breakfast - Gillespie**

1.5 9:00 a.m. **America's Two Regimes: The Founding vs. the Progressives (Dr. Matthew Spalding).** This lecture will examine how American politics has become divided between those who adhere to the vision of America's founders and those who have adopted the principles and political science of the progressive movement.

10:30 a.m. **Break**

10:45 p.m. **The Problem of the Modern State (Dr. Ronald Pestritto).** This lecture will explore the operation of the modern American state and consider how it differs from the constitutional system designed by the American Founders.

2.75 12:30 p.m. **Luncheon Discussion – What Shakespeare Can Teach Us about Politics (Dr. Stephen Smith)** This session will explore the essential insights into politics and human nature contained in the writings of Shakespeare.

1.5 1:30 p.m. **The State of Modern Liberalism (Dr. Kevin Slack).** This lecture will consider the current state of modern American liberalism and explore its competing foundations.

3:00 p.m. **Hillsdale Campus Tour**

5:45 p.m. **Meet in Dow Center Lobby for Transportation**

2 6:00 – 8:00 p.m. **Reception and Dinner: The Founders in the Current Debate** This roundtable discussion will explore how the writings and principles of the American Founders might inform the current public debate in America.

Saturday, September 23

8:00 a.m. **Breakfast - Gillespie**

6 9:00 a.m. **Restoring the Separation of Powers (Dr. Matthew Spalding & Dr. Ronald Pestritto).** This lecture will consider the character of the modern executive and



HILLSDALE COLLEGE
Preserving the Liberal Arts Tradition

Congress and consider how their operations could be brought more in line with the Constitution.

1.5

10:30 a.m.

Break

10:45 a.m.

Grand Strategy and Foreign Policy (Dr. Paul Rahe). This lecture will consider the essence and history of grand strategy and how a proper understanding of the American regime could inform US foreign policy.

1.75

12:00 p.m.

Break

12:15 p.m.

Luncheon Discussion: The Meaning of Liberal Education (Dr. David Whalen). This session will explore the meaning of liberal education and its importance to the American project.

1.75

1:30 p.m.

Roundtable Discussion This session will continue and relate conversations from the previous sessions.

1

2:30 p.m.

Meet in Lobby for Transportation

2:45 p.m.

Depart for Hillsdale College's John Anthony Halter Shooting Sports Education Center

3:00 p.m.

Sports Education Center – This time will be spent in informal conversations with attendees and Hillsdale faculty.

5:30 p.m.

Break

6:00 – 8:00 pm

Reception and Dinner Program: Reconstructing Constitutional Government. This roundtable will focus on the best means of restoring constitutional government in light of the circumstances and principles discussed in the conference sessions.

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Sunday, September 24

7:00 am

Departure from Campus

10:44 a.m. – (5590) American Return flight to D.C.

10:20 a.m. – (2360) Delta

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